



PENSANS ACADEMY - GOVERNOR REGISTRATION FORM

Please return completed form to the LGB Clerk

Personal details (PLEASE PRINT)

Title

First Name(s)

Surname

Previous Name(s)

Date of birth

Country of birth

Nationality

**Home Address &
Postcode**

**Contact address
(if different)**

**Next of Kin
details/telephone
number**

Email

Tel Home

Tel Work

Mobile No

**FOR COMPLETION
BY CLERK:**

Term of Office begins:

Term of Office ends:

Governor Role:

PEN PORTRAIT – please provide a brief paragraph summarising your background and experience which may be published on the school website. Where possible, avoid specific dates and temporary roles which will need regular updating.

Name:

Please type your text here – or write below, if you prefer:

Signed

Date

Data Protection: Personal information will be processed for the purposes of complying with legal obligations and/or as part of performing functions in the public interest. Further information is available in our Fair Processing Notice.

Information will be used for contacting individual governors from time to time on matters relating to school governance and shared with the Department for Education (DfE). From September 2016 academy trusts are required to provide information about members of local governing bodies via the DfE governance database (Get Information About Schools). Whilst the full name of governors will be publicly available, the following information will be encrypted and only accessible to a small number of users who need it to fulfil their official responsibilities:

- Postcode
- Date of birth
- Previous names
- Nationality
- Direct email address.

PEOPLE WHO ARE INELIGIBLE TO BE A GOVERNOR

No person may be a governor, if ¹

- he or she is disqualified from being a charity trustee pursuant to the Charities Acts 2011 and 2016
This may include an unspent conviction for specified terrorism, money laundering, bribery offences, contravening a Charity Commission Order, misconduct in public office, perjury, perverting the course of justice, (or for attempting, aiding or abetting any of these offences), disobeying a Charity Commission Order, being on the sex offenders register, an unspent sanction for contempt of Court or being a designated person under specific anti-terrorist legislation.
- he or she is subject to disqualification in accordance with the Articles of Association (see below).

If at any time, whether before or after appointment, the Trustees reasonably believe that a Governor is unsuitable to hold such an appointment, the Trustees may direct that such Governor shall resign (or be prevented from taking office). The Trustees shall only use this power in exceptional circumstances.

Disqualification of Directors ²

68. No person shall be qualified to be a Director unless he/she is aged 18 or over at the date of his election or appointment. No current pupil or current student of any of the Academies shall be a Director.
69. A Director shall cease to hold office if he/she becomes incapable by reason of illness or injury of managing or administering his own affairs.
70. A Director shall cease to hold office if he/she is absent without the permission of the Directors from all their meetings held within a period of six months and the Directors resolve that his office be vacated.
71. A person shall be disqualified from holding or continuing to hold office as a Director if—
 - a) his/her estate has been sequestered and the sequestration has not been discharged, annulled or reduced; or
 - b) he/she is the subject of a bankruptcy restrictions order or an interim order.
72. A person shall be disqualified from holding or continuing to hold office as a Director at any time when he/she is subject to a disqualification order or a disqualification undertaking under the Company Directors Disqualification Act 1986 or to an order made under section 429(2)(b) of the Insolvency Act 1986 (failure to pay under county court administration order).
73. A Director shall cease to hold office if he/she ceases to be a Director by virtue of any provision in the Companies Act 2006 or is disqualified from acting as a trustee by virtue of section 178 of the Charities Act 2011 (or any statutory re-enactment or modification of that provision).
74. A person shall be disqualified from holding or continuing to hold office as a Director if he/she has been removed from the office of charity trustee or trustee for a charity by an order made by the Charity Commission or the High Court on the grounds of any misconduct or mismanagement in the administration of the charity for which he was responsible or to which he was privy, or which he/she by his conduct contributed to or facilitated.

¹ TPAT Scheme of Delegated Authority (SoDA)

² TPAT Articles of Association

75. Not used.
76. Not used.
77. A person shall be disqualified from holding or continuing to hold office as a Director where he/she has, at any time, been convicted of any criminal offence, excluding any that have been spent under the Rehabilitation of Offenders Act 1974 as amended, and excluding any offence for which the maximum sentence is a fine or a lesser sentence except where a person has been convicted of any offence which falls under section 178 of the Charities Act 2011.
78. After the first Academy has opened, a person shall be disqualified from holding or continuing to hold office as a Director if he/she has not provided to the chairman of the Directors a criminal records certificate at an enhanced disclosure level under section 113B of the Police Act 1997. In the event that the certificate discloses any information which would in the opinion of either the chairman or the Executive Principal confirm their unsuitability to work with children that person shall be disqualified. If a dispute arises as to whether a person shall be disqualified, a referral shall be made to the Secretary of State to determine the matter. The determination of the Secretary of State shall be final.
79. Where, by virtue of these Articles a person becomes disqualified from holding, or continuing to hold office as a Director; and he/she is, or is proposed, to become such a Director, he shall upon becoming so disqualified give written notice of that fact to the Clerk.
80. Articles 68 to 74, Articles 77 to 79 and Articles 97 to 98 also apply to any member of any committee of the Directors, including a Local Governing Board, who is not a Director.

This post is exempt from the Rehabilitation of Offenders Act 1974 and you are therefore required to disclose all criminal convictions, including any which may be 'spent'. You should also include details of any cautions, reprimands or final warnings.

Have you ever been convicted of any criminal offence, whether 'spent' or 'unspent' as defined in the Rehabilitation of Offenders Act 1974 or do you have any charges pending?

Yes		No	
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If yes, please give details

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Have you ever been cautioned, reprimanded or received a final warning which although not considered to be criminal convictions and become 'spent' immediately, must be considered in relation to this exempt post?

Yes		No	
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If yes, please give details

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Any subsequent offer of position will be subject to a criminal record check (Disclosure request) from the Disclosure and Barring Service (DBS). This check will include details of cautions, reprimands or final warnings as well as convictions.

I accept that if any of the information is found to be false or misleading I will be disqualified from appointment. I understand that any subsequent offer will be subject to the outcome of a criminal record check from the DBS and that the academy will request my authorisation for such a check to be made.

Signed

Date

PRINT NAME

GOVERNOR EQUALITY MONITORING INFORMATION

Any information you provide will be used solely to monitor the equality and diversity of the governing body.

Please tick one box only to indicate your ethnic background

White:		Mixed:	
Cornish		White and black Caribbean	
Other white British		White and Black African	
Irish		White and Asian	
Traveller of Irish Heritage		Any other mixed background	
Gypsy/Roma			

Asian or Asian British:		Black or Black British:	
Indian		Caribbean	
Pakistani		African	
Bangladeshi		Any other Black background	
Any other Asian background			

Chinese		Any other ethnic background	
I do not wish an ethnic background category to be recorded			

Disability

Do you consider yourself to have a disability?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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Please specify:

Do you require any special arrangements to support you in your role as a governor?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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Please specify: